SAN MATEO COUNTY LAW LIBRARY
710 Hamilton Street
Redwood City, CA 94063
650-363-4913
www.smclawlibrary.org

August 27, 2026

BOARD OF LAW LIBRARY TRUSTEES MEETING
LOCATION: CONFERENCE ROOM, SAN MATEO COUNTY LAW LIBRARY
710 HAMILTON STREET, REDWOOD CITY, CALIFORNIA 94063

Redwood City, CA 94063

Materials related to an item on this Agenda are available for public inspection at the Law Library during normal business hours.

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Members of the public may be heard on any item on the agenda. Persons addressing the Board will be limited to two minutes unless the President of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item on the agenda during discussion of the item.

THURSDAY, August 27, 2026 12:15 P.M.

AGENDA (AMENDED)

1. CLOSED SESSION

2. REGULAR SESSION

    a. Report on closed session
    b. Approval of Minutes of the Thursday, May 28 meeting.
    c. Acceptance of Report of Expenses for Period 11 (May), Period 12 (June) FY2025-26
    d. Discussion/Informational Updates and Policy Decisions:
    - Final budget FY2026-2027
    - Fall CCCLL meeting host
    - Law Library relocation update
    - Other matters of interest

    e. Report of the San Mateo County Bar Association

f. Public open comment.

3. ADJOURNMENT

PROPOSED 2026 MEETING SCHEDULE
NEXT MEETING OCTOBER 22, 2026

Mark Your Calendar!
2026 San Mateo County Law Library Board of Trustees Meeting Schedule:

- October 22
- November 19 or December 10

Monthly Statement Period 11 (May) FY 2025-2026 San Mateo County Law Library

DETAILED MONTHLY EXPENSES

	ID	Payee	Comments	Amount
Operations	15138	CalPERS	Classic contributions	$728.46
	15139	CalPERS	Classic contributions	$728.46
	15140	CalPERS	Pepra contributions	$920.16
	15141	CalPERS	Pepra contributions	$920.16
	15142	LexisNexis-Matthew Bender	Library contract	$4,810.24
	15143	Xerox	Meter Usage	$208.68
	15144	UC Regents (CEB)	Monthly Print Subscription -REISSUED4/18 Req to reissue due to Cesar Chavez check return error	$2,602.91
	15145	UC Regents (CEB)		$2,623.07
	15146	Cubing, Ino	IT Consulting APRIL TECH	$798.00
	15147	West Group,Thomson Reuters	Library Plan Charges - Print	$3,571.54
	15148	West Group,Thomson Reuters	Library Plan Charges - Online	$1,135.08
	15149	USA Direct Cleaning	April 2026 9 Cleanings	$945.00
	15150	Law Office of Kevin Cunningham	SM Superior Court April 2026	$2,472.00
	15151	CalPERS	Classic contributions	$728.46
	15152	CalPERS	Classic contributions	$728.46
	15153	CalPERS	Pepra contributions	$920.16
	15154	CalPERS	Pepra contributions	$920.16
	5/6/2026	AT&T		$203.30
	5/6/2026	Joe Kirley #341		$27.50
	5/8/2026	Account Analysis		$28.11
	5/13/2026	Wall Street Journal		$15.57
	5/18/206	Paula Edmondson #469		$956.75
	5/19/2026	AT&T		$78.11
	5/21/2026	San Jose Mercury News		$78.68
	5/22/2026	Dochub.com		$59.88
			Subtotal:	$27,208.90

Payroll & Benefits	Blake, Larry		$806.00
	Bracco, Caroline		$13,368.00
	Brill, Margaret Ruth		$4,412.40
	Chaves, Shawn		$8,796.00
	Conventini, Antonella		$9,609.60
	Cubing, Ino		$0.00
	Jimenez, Vanessa		$104.00
	Krehnke, Isabel		$0.00
	LeMon, Viola		$1,850.00
	Woods, Marcia		$3,787.31
	Medicare & FICA		607.45
	Active Employee Benefits		5074.82
	Retired Employee Benefits		1397.11
		Subtotal:	**$49,812.69**
		Total Monthly Expenses:	**$77,021.59**

DETAILED MONTHLY INCOME

Fund	Income Source	Comments	Amount
SMC Trust	Filing Fees		$67,052.75
	Interest		$0.00
	Credits/Refunds		$0.00
	Other	SMC Superior Court/Cunningham Law	$8,352.00
		Subtotal:	**$75,404.75**
CitiBank	Photocopier		$145.00
	Computer Printing		$204.00
	Conference Room Rental		$0.00
	Deed Form Sales		$65.00
	MCLE Tape Circulation		$0.00
	24-hour Material Circulation		$0.00
	Extra Computer Time		$65.00
	Lost Book Replacement		$0.00
	Vendor Credits/Refunds		$0.00
	SVCF Deposits		$0.00
	Grants		$0.00
	Overdue Fines		$0.00
	Transfers		$0.00
	Square Transactions		$422.40
	Other		$0.00
		Subtotal:	**$901.40**
		Total Monthly Income:	**$76,306.15**

San Mateo County Law Library

EXPENSE REPORT

FY 2025-2026

	A	B	C	D	E	F	G	H
1	Expense Category	May Expenses				YTD Expenses	Budgeted YTD	Fiscal Year Budget
2		SMC Trust Acct.	CitiBank Acct.	Acct. Totals				
3	**PAYROLL**							
4	Full time	$31,773.60	$0.00	$31,773.60		$252,751.20	$256,666.67	$280,000.00
5	Part time	$10,959.71	$0.00	$10,959.71		$74,834.62	$96,250.00	$105,000.00
6	**Subtotal :**	**$42,733.31**	**$0.00**	**$42,733.31**		$327,585.82	**$352,916.67**	**$385,000.00**
7	**BENEFITS**							
8	Active Employee Benefits	$5,074.82	$0.00	$5,074.82		$50,490.30	$36,666.67	$40,000.00
9	CalPERS Pension Prefunding*	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
10	CalPERS Retirement	$6,594.48	$0.00	$6,594.48		$38,268.26	$30,250.00	$33,000.00
11	CalPERS UAL	$0.00	$0.00	$0.00		$70,512.00	$61,416.67	$67,000.00
12	Medicare & FICA	$607.45	$0.00	$607.45		$6,411.54	$11,916.67	$13,000.00
13	Prior OASDI	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
14	Retired Employee Benefits	$1,397.11	$0.00	$1,397.11		$15,248.41	$14,666.67	$16,000.00
15	**Subtotal :**	**$13,673.86**	**$0.00**	**$13,673.86**		**$180,930.51**	**$154,916.67**	**$169,000.00**
16	**LIBRARY RESOURCES**							
17	Electronic Resources	$1,135.08	$0.00	$1,135.08		$87,310.17	$119,166.67	$130,000.00
18	New Materials	$0.00	$0.00	$0.00		$0.00	$916.67	$1,000.00
19	Print Resources	$13,607.76	$94.25	$13,702.01		$144,872.23	$77,916.67	$85,000.00
20	**Subtotal :**	**$14,742.84**	**$94.25**	**$14,837.09**		**$232,182.40**	**$198,000.00**	**$216,000.00**
21	**OPERATIONAL EXPENSES**							
22	Bookkeeping Support	$0.00	$956.75	$956.75		$10,264.75	$13,750.00	$15,000.00
23	Building Maintenance	$945.00	$27.50	$972.50		$6,112.00	$13,750.00	$15,000.00
24	Capital Improvements	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
25	Catering	$0.00	$0.00	$0.00		$1,361.05	$1,283.33	$1,400.00
26	Citibank Service Charges	$0.00	$28.11	$28.11		$362.59	$330.00	$360.00
27	Copy Machines	$208.68	$0.00	$208.68		$2,089.64	$2,750.00	$3,000.00
28	Dues	$0.00	$0.00	$0.00		$101.57	$1,191.67	$1,300.00
29	Educational/Professional	$0.00	$0.00	$0.00		$376.68	$1,833.33	$2,000.00
30	Insurance	$0.00	$0.00	$0.00		$7,346.00	$7,791.67	$8,500.00
31	Miscellaneous	$0.00	$0.00	$0.00		$0.00	$916.67	$1,000.00
32	Office Supplies	$0.00	$0.00	$0.00		$2,539.33	$1,833.33	$2,000.00
33	Outside Services	$2,472.00	$0.00	$2,472.00		$13,230.38	$833.33	$10,000.00
34	Promotional	$0.00	$0.00	$0.00		$0.00	$916.67	$1,000.00
35	Support Software	$0.00	$59.88	$59.88		$7,898.42	$2,750.00	$3,000.00
36	Tech Support	$798.00	$0.00	$798.00		$11,920.00	$9,166.67	$10,000.00
37	Telecommunications	$44.53	$281.41	$325.94		$3,618.70	$1,833.33	$2,000.00
38	Transfers	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
39	Travel Expenses	$0.00	$0.00	$0.00		$0.00	$1,833.33	$2,000.00
40	Use Tax	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
41	**Subtotal :**	**$4,468.21**	**$1,353.65**	**$5,821.86**		**$67,221.11**	**$62,763.33**	**$77,560.00**
42	**TOTAL:**	**$75,618.22**	**$1,447.90**	**$77,066.12**		**$807,919.84**	**$768,596.67**	**$847,560.00**

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 04200

Lg	SUB UNIT Title	Director	St	Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL	04200 Law Library Trust Fund	Law Library	A		07	09960	04200	00420	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description		Debit	Credit	Balance
0111 Claim on Cash			Prior to 05/01/26		1,856,782.49	711,428.36	1,145,354.13
	05/01/26	2026009	Cash Offset: SBFD: 04200	JE	0.00	17,259.33	1,128,094.80
	05/01/26	TTLCR	Set:DCJ050126B 18602	CR	2,897.55	0.00	1,130,992.35
	05/01/26	ISD SUBSCRIPTION	AutoID: JMD05012 Job: 18659	JE	0.00	35.10	1,130,957.25
	05/13/26	TTLCR	Set:DCJ051326F 18627	CR	5,454.45	0.00	1,136,411.70
	05/14/26	TTLCR	Set:DCJ051426D 18629	CR	67,052.75	0.00	1,203,464.45
	05/15/26	2026010	Cash Offset: SBFD: 04200	JE	0.00	16,977.29	1,186,487.16
	05/20/26	TTLOH	AutoID:ORQ050926A Job:18637	OH	0.00	16,694.52	1,169,792.64
	05/20/26	TTLOH	AutoID:ORQ050926A Job:18637	OH	0.00	9,066.48	1,160,726.16
	05/29/26	2026011	Cash Offset: SBFD: 04200	JE	0.00	14,178.96	1,146,547.20
	05/29/26	JE591078	AutoID: JCU05292 Job: 18669	JE	0.00	1,397.11	1,145,150.09
	05/31/26	TSD TELEPHONE	AutoID: JAN05312 Job: 18672	JE	0.00	9.43	1,145,140.66
		DR	* SUB ACCT Total *		1,932,187.24*	787,046.58*	1,145,140.66*
0112 Claim on Cash - Float			Prior to 05/01/26		57,367.64	57,367.64	0.00
		DR	* SUB ACCT Total *		57,367.64*	57,367.64*	0.00*
0270 Interest Receivable			Prior to 05/01/26		11,416.85	11,416.85	0.00
		DR	* SUB ACCT Total *		11,416.85*	11,416.85*	0.00*
0640 Accounts Payable - Control			Prior to 05/01/26		396,145.34	396,145.34	0.00
	05/20/26	TTLOH	AutoID:ORQ050926A Job:18636	OH	0.00	25,761.00	25,761.00
	05/20/26	TTLOH	AutoID:ORQ050926A Job:18637	OH	16,694.52	0.00	9,066.48
	05/20/26	TTLOH	AutoID:ORQ050926A Job:18637	OH	9,066.48	0.00	0.00
		CR	* SUB ACCT Total *		421,906.34*	421,906.34*	0.00*
0850 Trust Accounts Fund Balance			Prior to 05/01/26		0.00	1,123,980.12	1,123,980.12
		CR	* SUB ACCT Total *		0.00*	1,123,980.12*	1,123,980.12*
0912 Receipts - Interest			Prior to 05/01/26		0.00	32,148.75	32,148.75
		CR	* SUB ACCT Total *		0.00*	32,148.75*	32,148.75*
0913 Receipts - Trust Fund			Prior to 05/01/26		0.00	57,367.64	57,367.64
		CR	* SUB ACCT Total *		0.00*	57,367.64*	57,367.64*
0923 Disbursements - Trust Fund			Prior to 05/01/26		250.00	0.00	250.00
		DR	* SUB ACCT Total *		250.00*	0.00*	250.00*
0983 Avg Daily Cash Balance			Prior to 05/01/26		3,292,260.96	0.00	-3,292,260.96
		CR	* SUB ACCT Total *		3,292,260.96*	0.00*	-3,292,260.96*
0993 Avg Daily Cash Balance			Prior to 05/01/26		0.00	3,292,260.96	3,292,260.96
		CR	* SUB ACCT Total *		0.00*	3,292,260.96*	3,292,260.96*
2658 All Other Miscellaneous Revenu			Prior to 05/01/26		0.00	597,785.57	597,785.57
	05/01/26	CR628843	RECEIPTS - OTHER	CR	0.00	2,897.55	600,683.12
	05/13/26	CR629633	RECEIPTS - OTHER	CR	0.00	5,454.45	606,137.57

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 04200

Lg	SUB UNIT Title	Director	St	Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL	04200 Law Library Trust Fund	Law Library	A		07	09960	04200	00420	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description		Debit	Credit	Balance
2658 All Other Misce	05/14/26	CR629714	RECEIPTS - OTHER	CR	0.00	67,052.75	673,190.32
		CR	* SUB ACCT Total *		0.00*	673,190.32*	673,190.32*
4111 Regular Hour - Perm Positions			Prior to 05/01/26		199,435.84	0.00	199,435.84
	05/01/26	2026009	DEPT. EXPENSE EARNINGS - 04	JE	10,591.20	0.00	210,027.04
	05/15/26	2026010	DEPT. EXPENSE EARNINGS - 04	JE	10,591.20	0.00	220,618.24
	05/29/26	2026011	DEPT. EXPENSE EARNINGS - 04	JE	8,538.80	0.00	229,157.04
		DR	* SUB ACCT Total *		229,157.04*	0.00*	229,157.04*
4131 Employee Sick Leave			Prior to 05/01/26		2,052.40	0.00	2,052.40
		DR	* SUB ACCT Total *		2,052.40*	0.00*	2,052.40*
4133 Vacation Pay			Prior to 05/01/26		9,424.64	0.00	9,424.64
	05/29/26	2026011	DEPT. EXPENSE EARNINGS - 04	JE	2,052.40	0.00	11,477.04
		DR	* SUB ACCT Total *		11,477.04*	0.00*	11,477.04*
4134 Holiday Pay			Prior to 05/01/26		11,163.92	0.00	11,163.92
		DR	* SUB ACCT Total *		11,163.92*	0.00*	11,163.92*
4161 Extra Help Hours - Reg Pay			Prior to 05/01/26		60,566.41	0.00	60,566.41
	05/01/26	2026009	DEPT. EXPENSE EARNINGS - 04	JE	3,664.36	0.00	64,230.77
	05/15/26	2026010	DEPT. EXPENSE EARNINGS - 04	JE	3,680.52	0.00	67,911.29
	05/29/26	2026011	DEPT. EXPENSE EARNINGS - 04	JE	3,247.13	0.00	71,158.42
		DR	* SUB ACCT Total *		71,158.42*	0.00*	71,158.42*
4166 Extra Help-Employee Sick Leave			Prior to 05/01/26		3,309.30	0.00	3,309.30
	05/01/26	2026009	DEPT. EXPENSE EARNINGS - 04	JE	294.16	0.00	3,603.46
	05/29/26	2026011	DEPT. EXPENSE EARNINGS - 04	JE	73.54	0.00	3,677.00
		DR	* SUB ACCT Total *		3,677.00*	0.00*	3,677.00*
4311 FICA			Prior to 05/01/26		1,565.61	0.00	1,565.61
		DR	* SUB ACCT Total *		1,565.61*	0.00*	1,565.61*
4312 Medicare Contribution			Prior to 05/01/26		4,035.58	0.00	4,035.58
	05/01/26	2026009	DEPT. EXPENSE BENEFITS - 04	JE	204.89	0.00	4,240.47
	05/15/26	2026010	DEPT. EXPENSE BENEFITS - 04	JE	200.85	0.00	4,441.32
	05/29/26	2026011	DEPT. EXPENSE BENEFITS - 04	JE	201.71	0.00	4,643.03
		DR	* SUB ACCT Total *		4,643.03*	0.00*	4,643.03*
4401 Aetna HDHP			Prior to 05/01/26		23,865.44	0.00	23,865.44
	05/01/26	2026009	DEPT. EXPENSE BENEFITS - 04	JE	1,300.87	0.00	25,166.31
	05/15/26	2026010	DEPT. EXPENSE BENEFITS - 04	JE	1,300.87	0.00	26,467.18
		DR	* SUB ACCT Total *		26,467.18*	0.00*	26,467.18*
4412 Kaiser Health Plan			Prior to 05/01/26		17,622.96	0.00	17,622.96
	05/01/26	2026009	DEPT. EXPENSE BENEFITS - 04	JE	974.04	0.00	18,597.00
	05/15/26	2026010	DEPT. EXPENSE BENEFITS - 04	JE	974.04	0.00	19,571.04
		DR	* SUB ACCT Total *		19,571.04*	0.00*	19,571.04*

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 04200

Lg	SUB UNIT Title	Director	St	Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL	04200 Law Library Trust Fund	Law Library	A		07	09960	04200	00420	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description		Debit	Credit	Balance
4421 Cigna Dental Plan			Prior to 05/01/26		2,700.00	0.00	2,700.00
	05/01/26	2026009	DEPT. EXPENSE BENEFITS - 04	JE	135.00	0.00	2,835.00
	05/15/26	2026010	DEPT. EXPENSE BENEFITS - 04	JE	135.00	0.00	2,970.00
		DR	* SUB ACCT Total *		2,970.00*	0.00*	2,970.00*
4431 Vision Insurance Plan			Prior to 05/01/26		480.60	0.00	480.60
	05/01/26	2026009	DEPT. EXPENSE BENEFITS - 04	JE	24.03	0.00	504.63
	05/15/26	2026010	DEPT. EXPENSE BENEFITS - 04	JE	24.03	0.00	528.66
		DR	* SUB ACCT Total *		528.66*	0.00*	528.66*
4441 Life Insurance Plan			Prior to 05/01/26		108.00	0.00	108.00
	05/01/26	2026009	DEPT. EXPENSE BENEFITS - 04	JE	5.40	0.00	113.40
	05/15/26	2026010	DEPT. EXPENSE BENEFITS - 04	JE	5.40	0.00	118.80
		DR	* SUB ACCT Total *		118.80*	0.00*	118.80*
4451 Unemployment Insurance			Prior to 05/01/26		0.00	5.50	-5.50
		DR	* SUB ACCT Total *		0.00*	5.50*	-5.50*
4475 R-Medicare Health Insurance			Prior to 05/01/26		1,921.60	0.00	1,921.60
	05/29/26	JE591078	CHG LAW LIB:MAY-26 RETIREE	JE	202.90	0.00	2,124.50
		DR	* SUB ACCT Total *		2,124.50*	0.00*	2,124.50*
4479 R-Vision Insurance Plan			Prior to 05/01/26		320.40	0.00	320.40
	05/29/26	JE591078	CHG LAW LIB:MAY-26 RETIREE	JE	32.04	0.00	352.44
		DR	* SUB ACCT Total *		352.44*	0.00*	352.44*
4483 Retiree Medical Benefit			Prior to 05/01/26		8,911.98	0.00	8,911.98
	05/29/26	JE591078	CHG LAW LIB:MAY-26 RETIREE	JE	905.13	0.00	9,817.11
		DR	* SUB ACCT Total *		9,817.11*	0.00*	9,817.11*
4484 Retiree Dental Benefit			Prior to 05/01/26		2,570.40	0.00	2,570.40
	05/29/26	JE591078	CHG LAW LIB:MAY-26 RETIREE	JE	257.04	0.00	2,827.44
		DR	* SUB ACCT Total *		2,827.44*	0.00*	2,827.44*
4621 Other Employee Benefits			Prior to 05/01/26		1,348.06	0.00	1,348.06
	05/01/26	2026009	DEPT. EXPENSE BENEFITS - 04	JE	65.38	0.00	1,413.44
	05/15/26	2026010	DEPT. EXPENSE BENEFITS - 04	JE	65.38	0.00	1,478.82
	05/29/26	2026011	DEPT. EXPENSE BENEFITS - 04	JE	65.38	0.00	1,544.20
		DR	* SUB ACCT Total *		1,544.20*	0.00*	1,544.20*
5132 Direct Communications Expense			Prior to 05/01/26		64.33	0.00	64.33
	05/31/26	TSD TELEPHONE	Telephone Services & Usage	JE	9.43	0.00	73.76
		DR	* SUB ACCT Total *		73.76*	0.00*	73.76*
5193 General Office Supplies			Prior to 05/01/26		350,885.68	45,259.66	305,626.02
	05/20/26	000112	CUBING, INOCENT APRIL TECH	OH	798.00	0.00	306,424.02
	05/20/26	025562386	XEROX CORPORATI COPIER	OH	208.68	0.00	306,632.70

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 04200

Lg	SUB UNIT Title	Director	St	Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL	04200 Law Library Trust Fund	Law Library	A		07	09960	04200	00420	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description		Debit	Credit	Balance
5193 General Office	05/20/26	100000018211117	CALIFORNIA PUBL CLASSIC	OH	728.46	0.00	307,361.16
	05/20/26	100000018211154	CALIFORNIA PUBL PEPRA	OH	920.16	0.00	308,281.32
	05/20/26	100000018241598A	CALIFORNIA PUBL CLASSIC	OH	728.46	0.00	309,009.78
	05/20/26	100000018241618	CALIFORNIA PUBL CLASSIC	OH	728.46	0.00	309,738.24
	05/20/26	100000018241635A	CALIFORNIA PUBL PEPRA	OH	920.16	0.00	310,658.40
	05/20/26	100000018241656	CALIFORNIA PUBL PEPRA	OH	920.16	0.00	311,578.56
	05/20/26	100000018271891	CALIFORNIA PUBL CLASSIC	OH	728.46	0.00	312,307.02
	05/20/26	100000018271943	CALIFORNIA PUBL PEPRA	OH	920.16	0.00	313,227.18
	05/20/26	2628	USA DIRECT CLEA April 2026	OH	945.00	0.00	314,172.18
	05/20/26	2664	LAW OFFICE OF K SMC Court A	OH	2,472.00	0.00	316,644.18
	05/20/26	4649514H	MATTHEW BENDER DIGITAL PRIN	OH	4,810.24	0.00	321,454.42
	05/20/26	853557318	WEST A THOMSON LIBRARY PLAN	OH	1,135.08	0.00	322,589.50
	05/20/26	853610180	WEST A THOMSON LIBRARY PLAN	OH	3,571.54	0.00	326,161.04
	05/20/26	IN00530347-A	UC REGENTS MARCH CHECK REIS	OH	2,602.91	0.00	328,763.95
	05/20/26	IN00571758	UC REGENTS PRINT	OH	2,623.07	0.00	331,387.02
		DR	* SUB ACCT Total *		376,646.68*	45,259.66*	331,387.02*
5858 Other Professional Contract Sv			Prior to 05/01/26		8,208.87	0.00	8,208.87
		DR	* SUB ACCT Total *		8,208.87*	0.00*	8,208.87*
6712 Telephone Service Charges			Prior to 05/01/26		351.00	0.00	351.00
	05/01/26	ISD SUBSCRIPTION	Telephone Subscription	JE	35.10	0.00	386.10
		DR	* SUB ACCT Total *		386.10*	0.00*	386.10*
6713 Automation Services-TSD			Prior to 05/01/26		0.42	0.00	0.42
		DR	* SUB ACCT Total *		0.42*	0.00*	0.42*
6752 TSD Prvd Software Lic/Maint			Prior to 05/01/26		240.75	240.75	0.00
		DR	* SUB ACCT Total *		240.75*	240.75*	0.00*
6763 Virtual Private Network Subs			Prior to 05/01/26		29.67	0.00	29.67
		DR	* SUB ACCT Total *		29.67*	0.00*	29.67*
		DR-CR	** SUB UNIT Total **		6,502,191.11*	6,502,191.11*	0.00*

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 04200

SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance
		DR-CR	G R A N D T O T A L	6,502,191.11	6,502,191.11	0.00

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 04200

SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance
		04200	Law Library Trust Fund	6,502,191.11	6,502,191.11	0.00
			G R A N D T O T A L	6,502,191.11	6,502,191.11	0.00

San Mateo County Law Library **INCOME REPORT** FY 2025-2026

Income Category	May Income	YTD Income
TRIAL BALANCE REPORTED INCOME (Deposited to County Trust Fund)		
Filing Fees	$67,052.75	$662,012.32
Interest	$0.00	$43,565.60
Credits/Refunds	$0.00	$3,427.02
Other	$8,352.00	$108,021.38
Subtotal:	**$75,404.75**	**$817,026.32**
LIBRARY GENERATED INCOME (Deposited to Library CitiBank Acct)		
Photocopier	$145.00	$1,434.75
Computer Printing	$204.00	$1,680.75
Conference Room Rental	$0.00	$0.00
Deed Form Sales	$65.00	$721.00
MCLE Tape Circulation	$0.00	$55.00
24-hour Material Circulation	$0.00	$90.00
Extra Computer Time	$65.00	$205.00
Lost Book Replacement	$0.00	$0.00
Vendor Credits/Refunds	$0.00	$0.00
SVCF Deposits	$0.00	$0.00
Grants	$0.00	$0.00
Overdue Fines	$0.00	$60.00
Transfers	$0.00	$0.00
Square Transactions	$422.40	$2,291.97
Other	$0.00	$0.00
Subtotal:	**$901.40**	$6,538.47
TOTAL:	**$76,306.15**	$823,564.79

CitiBank Monthly Transactions Period 11 San Mateo County Law Library

MAY FY2025-2026

Transaction Date	Item	Debit	Credit	BALANCE
			Beginning Balance 5/1/2026	$38,365.00
			Ending Balance 5/31/2026:	$37,818.50
	MAY			
5/1/206	Square Inc		$18.78	$38,383.78
5/6/2026	AT&T	$203.30		$38,180.48
5/6/2026	Joe Kirley #341	$27.50		$38,152.98
5/6/2026	Square Inc		$41.28	$38,194.26
5/7/2026	Square Inc		$15.04	$38,209.30
5/8/2026	Account Analysis	$28.11		$38,181.19
5/11/2026	Square Inc		$45.12	$38,226.31
5/13/2026	Wall Street Journal	$15.57		$38,210.74
5/18/2026	Paula Edmondson #469	$956.75		$37,253.99
5/18/2026	Shutterstock		$229.00	$37,482.99
5/19/2026	AT&T	$78.11		$37,404.88
5/21/2026	San Jose Mercury News	$78.68		$37,326.20
5/21/2026	Square Inc		$3.75	$37,329.95
5/22/2026	Dochub.com	$59.88		$37,270.07
5/22/2026	Square Inc		$8.37	$37,278.44
5/27/2026	Square Inc		$61.06	$37,339.50
5/29/2026	Deposit		$479.00	$37,818.50
	TOTALS:	**$1,447.90**	**$901.40**	
			Ending Balance 5/31/2026:	$37,818.50
			Monthly Difference:	-546.50

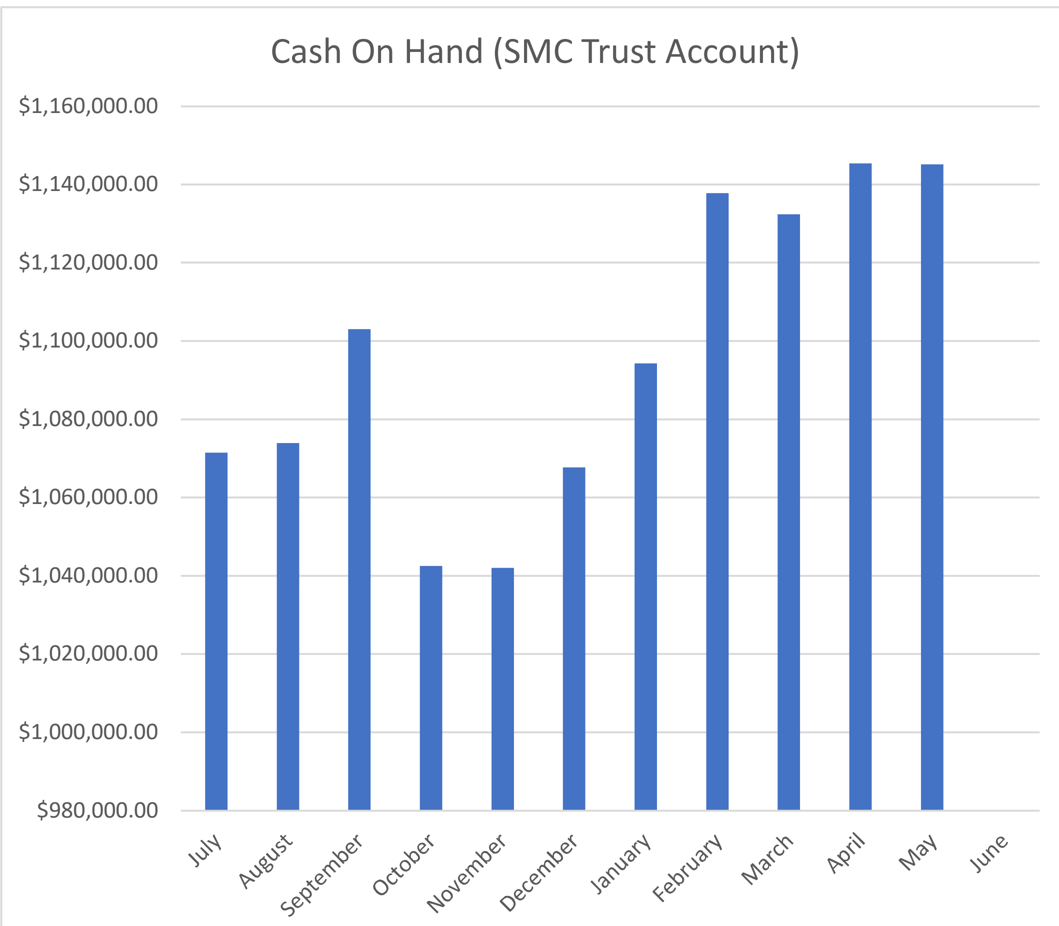
San Mateo County Law Library
FY25-26

CASH ON HAND
(SMC Trust Account)

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	$79,903.25	$120,985.53	$1,071,480.99
August	$56,869.64	$54,427.87	$1,073,922.76
September	$64,431.80	$35,355.55	$1,102,999.01
October	$68,030.43	$128,551.86	$1,042,477.58
November	$51,095.16	$51,529.96	$1,042,042.78
December	$132,317.74	$106,657.70	$1,067,702.82
January	$60,143.10	$33,590.37	$1,094,255.55
February	$115,112.09	$71,615.50	$1,137,752.14
March	$50,418.13	$55,813.44	$1,132,356.83
April	$63,300.47	$50,303.17	$1,145,354.13
May	$75,404.75	$75,618.22	$1,145,140.66
June			
TOTALS	**$817,026.56**	**$784,449.17**	

YTD Difference	**$32,577.39**

* Total income deposited in County Trust Fund



	ID	Payee	Comments	Amount
		DETAILED MONTHLY EXPENSES		
Operations	15155	CalPERS	Pepra contributions	$920.16
	15156	CalPERS	Pepra contributions	$920.16
	15157	CalPERS	Classic contributions	$728.46
	15158	CalPERS	Pepra contributions	$728.46
	15159	LexisNexis-Matthew Bender	contract	$4,810.24
	15160	Xerox	Meter Usage	$213.57
	15161	Cubing, Ino	IT Consulting	$1,406.00
	15162	UC Regents (CEB)	PRINT	$2,623.07
	15163	West Group,Thomson Reuters	Library Plan Charges - Digital Library	$1,135.08
	15164	West Group,Thomson Reuters	Subscription	$3,571.54
	15165	Daily Journal	NO CALIF COURT RULES 12-MONTHS	$326.00
	15166	USA Direct Cleaning	MAY 2026 9 Cleanings	$945.00
	6/2/2026	The Sandwich Spot		$107.40
	6/3/2026	AT&T		$203.30
	6/8/2026	Council of Calif Cty Law Librarians #466		$760.00
	6/9/2026	Account Analysis		$27.69
	6/12/2026	Paula Edmondson #470		$698.75
	6/15/2026	Wall Street Journal		$15.57
	6/17/2026	AT&T		$96.30
	6/17/2026	San Jose Mercury News		$78.68
	6/29/2026	Paula Edmondson #342		$451.50
	6/30/2026	Joe Kirley #471		$55.00
			Subtotal:	$20,821.93

Payroll & Benefits	Blake, Larry		$546.00
	Bracco, Caroline		$8,912.00
	Brill, Margaret Ruth		$2,941.60
	Chaves, Shawn		$5,864.00
	Conventini, Antonella		$6,406.40
	Cubing, Ino		$0.00
	Jimenez, Vanessa		$0.00
	Krehnke, Isabel		$0.00
	LeMon, Viola		$700.00
	Woods, Marcia		$2,500.36
	Medicare & FICA		391.98
	Active Employee Benefits		4878.68
	Retired Employee Benefits		1397.11
		Subtotal:	**$34,538.13**
		Total Monthly Expenses:	**$55,360.06**

DETAILED MONTHLY INCOME

Fund	Income Source	Comments	Amount
SMC Trust	Filing Fees		$73,304.75
	Interest		$0.00
	Credits/Refunds		$18.19
	Other		$0.00
		Subtotal:	**$73,322.94**
CitiBank	Photocopier		$153.00
	Computer Printing		$169.00
	Conference Room Rental		$0.00
	Deed Form Sales		$75.00
	MCLE Tape Circulation		$0.00
	24-hour Material Circulation		$20.00
	Extra Computer Time		$5.00
	Lost Book Replacement		$0.00
	Vendor Credits/Refunds		$0.00
	SVCF Deposits		$0.00
	Grants		$0.00
	Overdue Fines		$43.00
	Transfers		$0.00
	Square Transactions		$288.81
	Other		$0.00
		Subtotal:	**$753.81**
		Total Monthly Income:	**$74,076.75**

San Mateo County Law Library **EXPENSE REPORT** FY 2025-2026

	A	B	C	D	E	F	G	H
1		June Expenses						
2	**Expense Category**	**SMC Trust Acct.**	**CitiBank Acct.**	**Acct. Totals**		**YTD Expenses**	**Budgeted YTD**	**Fiscal Year Budget**
3	**PAYROLL**							
4	Full time	$21,182.40	$0.00	$21,182.40		$273,933.60	$280,000.00	$280,000.00
5	Part time	$6,687.96	$0.00	$6,687.96		$81,522.58	$105,000.00	$105,000.00
6	**Subtotal :**	**$27,870.36**	**$0.00**	**$27,870.36**		**$355,456.18**	**$385,000.00**	**$385,000.00**
7	**BENEFITS**							
8	Active Employee Benefits	$4,878.68	$0.00	$4,878.68		$55,368.98	$40,000.00	$40,000.00
9	CalPERS Pension Prefunding*(remove line)	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
10	CalPERS Retirement	$3,297.24	$0.00	$3,297.24		$41,565.50	$33,000.00	$33,000.00
11	CalPERS UAL	$0.00	$0.00	$0.00		$70,512.00	$67,000.00	$67,000.00
12	Medicare & FICA	$391.98	$0.00	$391.98		$6,803.52	$13,000.00	$13,000.00
13	Prior OASDI	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
14	Retired Employee Benefits	$1,397.11	$0.00	$1,397.11		$16,645.52	$16,000.00	$16,000.00
15	**Subtotal :**	**$9,965.01**	**$0.00**	**$9,965.01**		**$190,895.52**	**$169,000.00**	**$169,000.00**
16	**LIBRARY RESOURCES**							
17	Electronic Resources	$1,135.08	$0.00	$1,135.08		$83,635.01	$130,000.00	$130,000.00
18	New Materials	$0.00	$0.00	$0.00		$0.00	$1,000.00	$1,000.00
19	Print Resources	$11,330.85	$94.25	$11,425.10		$161,107.57	$85,000.00	$85,000.00
20	**Subtotal :**	**$12,465.93**	**$94.25**	**$12,560.18**		**$244,742.58**	**$216,000.00**	**$216,000.00**
21	**OPERATIONAL EXPENSES**							
22	Bookkeeping Support	$0.00	$1,150.25	$1,150.25		$11,415.00	$15,000.00	$15,000.00
23	Building Maintenance	$945.00	$55.00	$1,000.00		$7,112.00	$15,000.00	$15,000.00
24	Capital Improvements	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
25	Catering	$0.00	$107.40	$107.40		$1,468.45	$1,400.00	$1,400.00
26	Citibank Service Charges	$0.00	$27.69	$27.69		$390.28	$360.00	$360.00
27	Copy Machines	$213.57	$0.00	$213.57		$2,303.21	$3,000.00	$3,000.00
28	Dues	$0.00	$760.00	$760.00		$861.57	$1,300.00	$1,300.00
29	Educational/Professional	$0.00	$0.00	$0.00		$376.68	$2,000.00	$2,000.00
30	Insurance	$0.00	$0.00	$0.00		$7,346.00	$8,500.00	$8,500.00
31	Miscellaneous	$0.00	$0.00	$0.00		$0.00	$1,000.00	$1,000.00
32	Office Supplies	$0.00	$0.00	$0.00		$2,539.33	$2,000.00	$2,000.00
33	Outside Services	$0.00	$0.00	$0.00		$13,230.38	$833.33	$10,000.00
34	Promotional	$0.00	$0.00	$0.00		$0.00	$1,000.00	$1,000.00
35	Support Software	$0.00	$0.00	$0.00		$7,898.42	$3,000.00	$3,000.00
36	Tech Support	$1,406.00	$0.00	$1,406.00		$13,326.00	$10,000.00	$10,000.00
37	Telecommunications	$166.54	$299.60	$466.14		$4,084.84	$2,000.00	$2,000.00
38	Transfers	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
39	Travel Expenses	$0.00	$0.00	$0.00		$0.00	$2,000.00	$2,000.00
40	Use Tax	$0.00	$0.00	$0.00		$0.00	$0.00	$0.00
41	**Subtotal :**	**$2,731.11**	**$2,399.94**	**$5,131.05**		**$72,352.16**	**$68,393.33**	**$77,560.00**
42	**TOTAL:**	**$53,032.41**	**$2,494.19**	**$55,526.60**		**$863,446.44**	**$838,393.33**	**$847,560.00**

San Mateo County Law Library **INCOME REPORT** FY 2025-2026

Income Category	June Income	YTD Income
TRIAL BALANCE REPORTED INCOME (Deposited to County Trust Fund)		
Filing Fees	$73,304.75	$735,317.07
Interest		$43,565.60
Credits/Refunds		$3,427.02
Other	$18.19	$108,039.57
Subtotal:	**$73,322.94**	**$890,349.26**
LIBRARY GENERATED INCOME (Deposited to Library CitiBank Acct)		
Photocopier	$153.00	$1,587.75
Computer Printing	$169.00	$1,849.75
Conference Room Rental		$0.00
Deed Form Sales	$75.00	$796.00
MCLE Tape Circulation		$55.00
24-hour Material Circulation	$20.00	$110.00
Extra Computer Time	$5.00	$210.00
Lost Book Replacement		$0.00
Vendor Credits/Refunds		$0.00
SVCF Deposits		$0.00
Grants		$0.00
Overdue Fines	$43.00	$103.00
Transfers		$0.00
Square Transactions	$288.81	$2,580.78
Other	$0.00	$0.00
Subtotal:	**$753.81**	$7,292.28
TOTAL:	**$74,076.75**	$897,641.54

CiTiBank Monthly Transactions | Period 12 JUNE | San Mateo County Law Library FY2025-2026

Transaction Date	Item	Debit	Credit	BALANCE
			Beginning Balance 6/1/2026	$37,818.50
			Ending Balance 6/30/2026	$36,078.12
	JUNE			
6/2/2026	The Sandwich Spot	$107.40		$37,711.10
6/3/2026	AT&T	$203.30		$37,507.80
6/3/2026	Square Inc		$9.10	$37,516.90
6/4/2026	Square Inc		$12.60	$37,529.50
6/5/2026	Square Inc		$11.54	$37,541.04
6/8/2026	Council of Calif Cty Law Librarians #466	$760.00		$36,781.04
6/8/2026	Square Inc		$3.50	$36,784.54
6/9/2026	Account Analysis	$27.69		$36,756.85
6/9/2026	Square Inc		$12.02	$36,768.87
6/10/2026	Square Inc		$152.38	$36,921.25
6/12/2026	Paula Edmondson #470	$698.75		$36,222.50
6/12/2026	Square Inc		$2.53	$36,225.03
6/15/2026	Wall Street Journal	$15.57		$36,209.46
6/15/2026	Square Inc		$9.10	$36,218.56
6/16/2026	Square Inc		$9.10	$36,227.66
6/17/2026	AT&T	$96.30		$36,131.36
6/17/2026	Square Inc		$9.93	$36,141.29
6/22/2026	San Jose Mercury News	$78.68		$36,062.61
6/22/2026	Square Inc		$23.66	$36,086.27
6/23/2026	Square Inc		$7.98	$36,094.25
6/24/2026	Square Inc		$21.62	$36,115.87
6/29/2026	Deposit		$465.00	$36,580.87
6/29/2026	Paula Edmondson #342	$451.50		$36,129.37
6/30/2026	Square Inc		$3.75	$36,133.12
6/30/2026	Joe Kirley #471	$55.00		$36,078.12
	TOTALS:	**$2,494.19**	**$753.81**	
			Ending Balance 6/30/2026	$36,078.12
			Monthly Difference:	-1,740.38

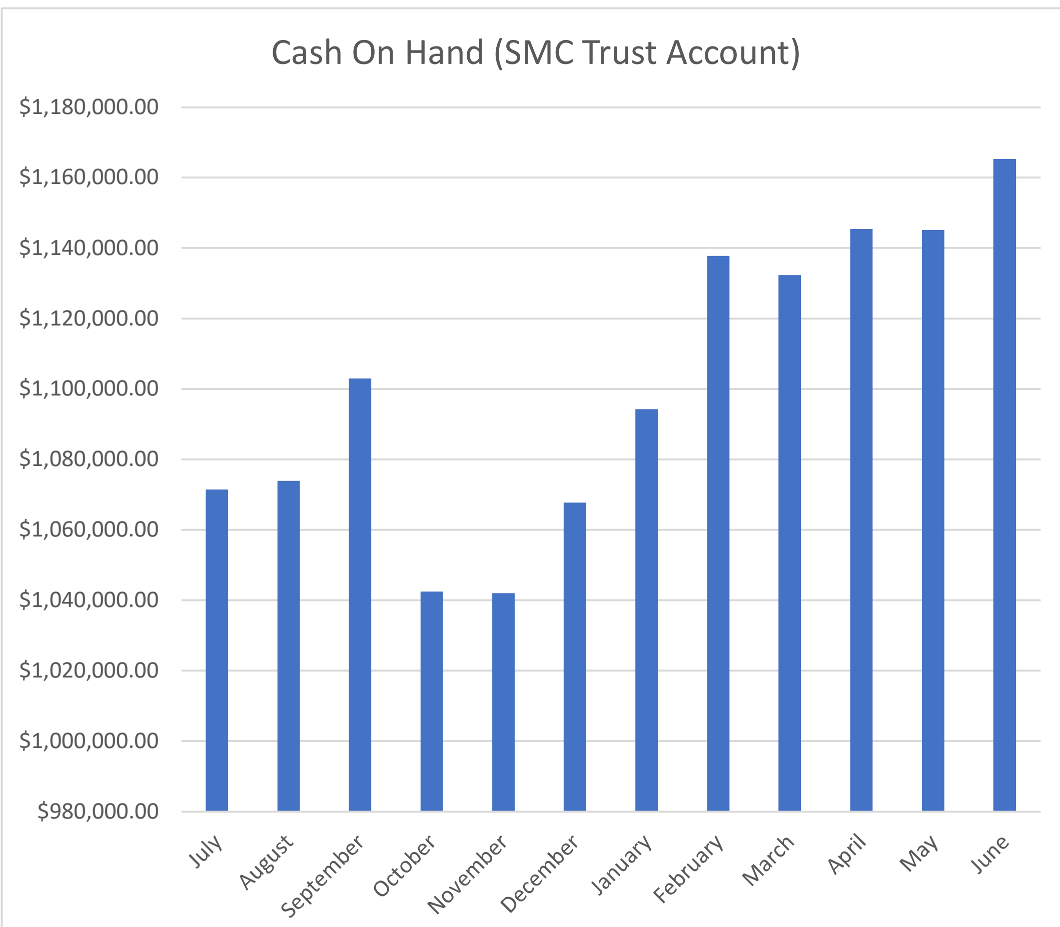
San Mateo County Law Library
FY25-26

CASH ON HAND
(SMC Trust Account)

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	$79,903.25	$120,985.53	$1,071,480.99
August	$56,869.64	$54,427.87	$1,073,922.76
September	$64,431.80	$35,355.55	$1,102,999.01
October	$68,030.43	$128,551.86	$1,042,477.58
November	$51,095.16	$51,529.96	$1,042,042.78
December	$132,317.74	$106,657.70	$1,067,702.82
January	$60,143.10	$33,590.37	$1,094,255.55
February	$115,112.09	$71,615.50	$1,137,752.14
March	$50,418.13	$55,813.44	$1,132,356.83
April	$63,300.47	$50,303.17	$1,145,354.13
May	$75,404.75	$75,618.22	$1,145,140.66
June	$73,322.94	$53,165.93	$1,165,297.67
TOTALS	**$890,349.50**	**$837,615.10**	

YTD Difference	**$52,734.40**

* Total income deposited in County Trust Fund



San Mateo County Law Library
FY25-26

Total Cash On Hand
(All accounts)

PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	$1,071,480.99	$55,493.61	$346,555.06	$33,143.16	$1,506,672.82
August	$1,073,922.76	$54,251.61	$356,472.85	$34,091.52	$1,518,738.74
September	$1,102,999.01	$53,379.58	$365,493.79	$34,408.76	$1,556,281.14
October	$1,042,477.58	$53,002.42	$370,397.82	$34,408.76	$1,500,286.58
November	$1,042,042.78	$51,893.29	$373,267.75	$34,667.25	$1,501,871.07
December	$1,067,702.82	$49,182.23	$375,390.59	$34,652.81	$1,526,928.45
January	$1,094,255.55	$44,797.52	$385,467.46	$35,016.57	$1,559,537.10
February	$1,137,752.14	$41,186.37	$393,835.68	$35,613.63	$1,608,387.82
March	$1,132,356.83	$39,312.55	$372,993.86	$34,734.54	$1,579,397.78
April	$1,145,354.13	$38,365.00	$396,793.98	$35,608.50	$1,616,121.61
May	$1,145,140.66	$37,818.50	$408,200.82	$36,249.54	$1,627,409.52
June	$1,165,297.67	$36,078.12	$409,675.31	$35,970.79	$1,647,021.89